

**Information:**

**Drawer:** Accounts Payable - Invoices

**Vendor Number:** 1088816

**Vendor Name:** Cengage Learning, Inc.,D/B/A Gale

**Check Details:**

**Check Number:** E0106360

**Check Amount:** \$ 255.35

**Check Date:** 3/18/2025

**Invoice Details:**

**Invoice Number:** 87007798

**Invoice Date:** 3/12/2025

**PO Number:** B0002211

**Voucher Number:** V0878426

**Document Type:** AP Invoice

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**Document Below**

DIRECT ALL CORRESPONDENCE TO:  
CENGAGE Learning  
10650 Toeppen Drive  
Independence, KY 41051

Bringing you resources from:  
Cengage Learning  
National Geographic Learning  
WebAssign, Learning Objects, Ed2Go

ORIGINAL INVOICE

NO. 87007798

Date 03/12/25

Page 1 of 1

Order No. 51032696SE

Phone: 1-800-354-9706

Cengage is no longer accepting FAX communications

Federal ID No.: 59-2124491

Canadian G.S.T.#/T.P.S.: 14074 8831 RT0001

Canadian Q.S.T#/T.V.Q.: 1023272543

SAN: 2002213

ACCOUNT NO.

4235767

ACCOUNT NO.

4235767

BILL TO COLLEGE OF DUPAGE LIBRARY  
425 FAWELL BLVD  
GLEN ELLYN IL 60137-6599

SHIP TO COLLEGE OF DUPAGE LIBRARY  
425 FAWELL BLVD  
GLEN ELLYN IL 60137-6599

3/17/25 BO # 2211

		PURCHASE ORDER NUMBER	PAYMENT DUE	TERMS		FOB SHIPPING POINT		
QUANTITY		2211	04/11/25	Net 30 Days		COL/3RD P		
SHIPPED	PENDING	ISBN	TITLE / AUTHOR / EDITION		PRICE	DISCOUNT	NET AMOUNT	
1		9780357619896	PKG TODAYS TECHNICIAN AUTOMOTIVE ENGINE PERFORMANCE CM/SM Pickerill/Emmons		137.95	10.00	124.16	
			008					
1		9780357767542	LEARNING ABOUT IMMIGRATION LAW Scaros		124.95	10.00	112.46	
			004					
2		Total Qty				SUBTOTAL		236.62
		TAX INFORMATION				TRANS & HDLG		18.73
If you are exempt and feel you have been charged sales tax in error, email a copy of this invoice and your sales tax exemption certificate to MS.Certificates@Cengage.com. For other sales tax inquiries, contact MS.Tax@Cengage.com.								
CURRENCY: USD								
PAY THIS AMOUNT								255.35

Currency : USD

DETACH: THIS PORTION MUST BE RETURNED WITH YOUR PAYMENT

PURCHASE ORDER NUMBER	INVOICE DATE	INVOICE NUMBER	CUSTOMER ACCOUNT NUMBER	PAYMENT DUE	AMOUNT DUE
2211	03/12/25	87007798	4235767	04/11/25	255.35

RETURN THIS STUB WITH PAYMENT TO:

MAIL CHECKS TO: Cengage Learning Inc  
PO BOX 936743  
ATLANTA, GA 31193-6743

WIRE TRANSFERS:

Wells Fargo  
ABA 121000248  
ACCT 4437861149  
SWIFT WFBIUS6S

RETURN BOOKS TO:  
CENGAGE LEARNING  
Distribution Center  
10650 Toeppen Drive  
Location 02  
Independence, KY 41051

As of 04/01/16, Cengage accepts credit & debit cards for proforma and point of sale orders only. To set up ACH or update your existing ACH information for after invoice payments, email ACH vendor forms to clarky@cengage.com

ALL CLAIMS AND SHIPPING ERRORS MUST BE REPORTED WITHIN 30 DAYS AFTER THE INVOICE DATE

**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicutt, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

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Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

**Scott L. Brady, CPA**  
**Interim Chief Financial Officer**  
**College of DuPage**  
425 Fawell Blvd.  
SRC 2130L  
Glen Ellyn, IL 60137-6599  
Direct: 630.942.2219  
Email: [bradys310@cod.edu](mailto:bradys310@cod.edu)



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**From:** McIntosh, Jennifer <[mcintoshj144@cod.edu](mailto:mcintoshj144@cod.edu)>  
**Sent:** Thursday, January 7, 2021 10:41 AM  
**To:** Brady, Scott <[bradys310@cod.edu](mailto:bradys310@cod.edu)>  
**Cc:** Hunnicutt, Marianne <[hunnicut@cod.edu](mailto:hunnicut@cod.edu)>; Stock, Lisa <[stockl@cod.edu](mailto:stockl@cod.edu)>  
**Subject:** RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

"Miller, Larisa" <millerl@cod.edu>

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**BO # 2211 Cengage Invoice 87007798**

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"Miller, Larisa" <millerl@cod.edu>

Mon, Mar 17, 2025 at 03:51 PM UTC

CC:

BCC:

BO # 2211 Cengage Invoice 87007798

**Larisa Miller**

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664

[millerl@cod.edu](mailto:millerl@cod.edu)

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**1 attachment**

cengage invoice 87007798.pdf